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अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
df"क निदेशालय
DIRECTORATE OF AGRICULTURE
NOTIFICATION

Port Blair, dated the 1st March, 2018.

No. 24/2018/F. No. 16-380/E/DA/2014.— In exercise of the powers conferred by Proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14/3/60-ANL dated 11th April, 1960 and in supersession to all previous Notifications of the posts mentioned below, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following amendment rules regulating the method of recruitment to the Group 'C' posts of **Heavy Vehicle Driver** (Ordinary Grade, Grade-II & Grade -I) borne in the Department of Agriculture, Andaman and Nicobar Administration, namely:-

1. Short Title and Commencement :-

- (a) These Rules may be called the Andaman and Nicobar Administration (Department of Agriculture) Heavy Vehicle Driver (Ordinary Grade, Grade-II, Grade-I) Recruitment Rules (Amendment) Rules, 2018.
- (b) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Posts, Classification and Scale of Pay :-

The number of posts, the classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule I to III annexed thereto.

3. Method of Recruitment, Age Limit and Other Qualifications :-

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the abovesaid Schedules.

4. Disqualification :-

No person:—

- (a) Who has entered into or contracted a marriage with a person having a spouse living, or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts :

Provided that the Lieutenant Governor, Andaman and Nicobar islands may, if satisfied, that such marriage is permissible under the personnel law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these Rules.

5. Power to Relax :-

Where the Lieutenant Governor, Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may by order and for reasons to be recorded in writing, relax any of the provision of these rules with respect of any class or category of persons.

6. Savings :-

Nothing in these rules shall affect the reservation, relaxation of age limit and other concessions required to be provided for the candidates belongs to Scheduled Caste, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Admiral D.K. Joshi
PVSM, AVSM, YSM, NM, VSM (Retd.)
Lieutenant Governor,
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-
Assistant Director (Admn.)
Directorate of Agriculture

SCHEDULE-I**RECRUITMENT RULES FOR THE POST OF HEAVY VEHICLE DRIVER (ORDINARY GRADE) IN THE DEPARTMENT OF AGRICULTURE, ANDAMAN & NICOBAR ISLANDS**

| | | |
|-----|--|---|
| 1. | Name of Post | Heavy Vehicle Driver (Ordinary Grade) |
| 2. | No. of Post | 02 (Two) 2018* (30% of total 06 posts as per the revised ratio in terms of the DOPT OM No. 43019/54/96-Estt(D) dated 15/02/2001) *Subject to variation dependent on overall strength of the cadre |
| 3. | Classification | General Central Services Group-‘C’, Non-Gazetted, Non-Ministerial |
| 4. | Level in the Pay Matrix | Level -2 (Rs. 19900-63200) |
| 5. | Whether Selection post or Non-Selection post | Not Applicable |
| 6. | Age limit for direct recruits | 18-33 years for male (Relaxable for Govt. Servants upto 5 (Five) years in accordance with the instructions or orders issued by Central Govt. from time to time). Note 1:- The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange, A&N Islands/ application from the Candidates. Note 2:- Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government |
| 7. | Educational and other qualifications required for direct recruits | <u>Essential:</u> (i) Must have passed Secondary School Examination (10 th Std.) from a recognized Board/University. (ii) Must possess a valid professional Heavy Vehicle Driving Licence (PSV); (iii) At least 03 years experience in driving Heavy Motor Vehicle (iv) Should qualify in the Trade Test to be conducted by duly constituted selection committee. <u>Desirable:</u> (i) Knowledge of Motor Mechanism and capable to locate and rectify minor defects in the vehicle. (ii) Should possess good knowledge of Traffic Regulation. |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ? | Not Applicable |
| 9. | Period of probation, if any | 2 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 50% by direct recruitment and 50% by promotion failing which by direct recruitment |

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|-----|---|--|
| 11. | In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made. | <p>Promotion: Promotion from amongst the Tractor Mates and Truck Cleaners who possess valid Heavy Motor Vehicle License and having 03 years regular services in the grade and qualifying in the trade test/proficiency test.</p> <p>Note1:- Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher Grade alongwith their Juniors who have already completed such qualifying/eligibility service</p> <p>Note 2:- The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective post.</p> |
| 12. | If a DPC exists, what is its composition? | <p>Group-‘C’ DPC (for Confirmation/Promotion) consisting of:-</p> <p>1. Director of Agriculture. - Chairman 2. Joint Director (Agri. Engg.) - Member 3. Mechanical Eng., Transport Deptt.) - Member 4. Assistant Director (Admn.) - Co-opted Member</p> |
| 13. | Job description | Attached as Annexure-I to the Schedule |

SCHEDULE-II**RECRUITMENT RULES FOR THE POST OF HEAVY VEHICLE DRIVER (GRADE -II) IN THE DEPARTMENT OF AGRICULTURE, ANDAMAN & NICOBAR ISLANDS**

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| 1. | Name of Post | Heavy Vehicle Driver (Grade-II) |
| 2. | No. of Post | 02 (Two) 2018* (30% of total 06 posts as per the revised ratio in terms of the DOPT OM No. 43019/54/96-Estt(D) dated 15/02/2001) *Subject to variation dependent on overall strength of the cadre |
| 3. | Classification | General Central Services Group-‘C’, Non-Gazetted, Non-Ministerial |
| 4. | Level in the Pay Matrix | Level -4 (Rs. 25500-81100) |
| 5. | Whether Selection post or Non-Selection post | Non-Selection (Seniority-cum-Fitness) |
| 6. | Age limit for direct recruits | Not Applicable |
| 7. | Educational and other qualifications required for direct recruits | Not Applicable |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ? | Not Applicable |
| 9. | Period of probation, if any | Not Applicable |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Promotion |
| 11. | In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made. | Promotion: From amongst the Heavy Vehicle Driver (Ordinary Grade) of Agri. Deptt. in Level -2 (Rs.19900-63200) in the pay matrix with 9 (Nine) years regular service in the grade subject to passing the Trade Test of appropriate standard as contained in Annexure-I to DOPT's OM No. 22036/1/92-Estt(D) dated 30/11/1993 read with OM No. 43019/54/96-Estt.(D) dated 15/02/2001. Note1:- Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher Grade alongwith their Juniors who have already completed such qualifying/eligibility service. |
| 12. | If a DPC exists, what is its composition? | Group-‘C’ DPC (for Promotion) consisting of:- 1. Director of Agriculture - Chairman 2. Joint Director (Agri. Eng.) - Member 3. Mechanical Engg., Transport Deptt. - Member 4. Assistant Director (Admn.) - Co-opted Member |
| 13. | Job description | Attached as Annexure-I to the Schedule |

SCHEDULE-III**RECRUITMENT RULES FOR THE POST OF HEAVY VEHICLE DRIVER (GRADE -I) IN THE DEPARTMENT OF AGRICULTURE, ANDAMAN & NICOBAR ISLANDS**

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| 1. | Name of Post | Heavy Vehicle Driver (Grade-I) |
| 2. | No. of Post | 02 (Two) 2018* (40% of total 06 posts as per the revised ratio in terms of the DOPT OM No. 43019/54/96-Estt(D) dated 15/02/2001) *Subject to variation dependent on overall strength of the cadre. |
| 3. | Classification | General Central Services Group-‘C’, Non-Gazetted, Non-Ministerial |
| 4. | Level in the Pay Matrix | Level -5 (Rs. 29200-92300) |
| 5. | Whether Selection post or Non-Selection post | Non-Selection (Seniority-cum-Fitness) |
| 6. | Age limit for direct recruits | Not Applicable |
| 7. | Educational and other qualifications required for direct recruits | Not Applicable |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ? | Not Applicable |
| 9. | Period of probation, if any | Not Applicable |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Promotion |
| 11. | In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made. | Promotion: From amongst the Heavy Vehicle Driver (Grade-II) of Agri. Deptt. in Level - 4 (25500-81100) in the pay matrix with 6 (six) years regular service or a combined regular service of 15 (Fifteen) years in Heavy Vehicle Driver (Grade-II) and Heavy Vehicle Driver (Ordinary Grade) put together and passing the Trade Test of appropriate standard as contained in Annexure-I to DOPT’s OM No. 22036/1/92-Estt(D) dated 30/11/1993 read with OM No. 43019/54/96-Estt.(D) dated 15/02/2001. Note1:- Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher Grade alongwith their Juniors who have already completed such qualifying/eligibility service. |
| 12. | If a DPC exists, what is its composition? | Group-‘C’ DPC (for Promotion) consisting of:- 1. Director of Agriculture - Chairman 2. Joint Director (Agri. Engg.) - Member 3. Mechanical Eng., Transport Deptt. - Member 4. Assistant Director (Admn.) - Co-opted Member |
| 13. | Job description | Attached as Annexure-I to the Schedule |

ANNEXURE-I**DUTIES & RESPONSIBILITIES OF HEAVY VEHICLE DRIVER (ORDINARY GRADE, GRADE-II AND GRADE-I) OF THE AGRICULTURE DEPARTMENT, PORT BLAIR**

1. The following points to be ensured before the vehicle go out on duty :

- (a) He should drive the vehicle in safe way as per traffic rules.
- (b) He should possess valid driving license in hand.
- (c) He should wear proper uniform daily.
- (d) He must be able to read English/Hindi, numerals and figures.
- (e) He should be punctual in attendance.
- (f) He should maintain accounts of the journeys of vehicle in the log book of the vehicle properly and maintain accounts for the fuel drawn for vehicle on weekly basis.
- (g) He should get the log book verified and signed by the designated authority on monthly basis.
- (h) He should keep the vehicle neat and clean by water washing, wiping and polishing.
- (i) He should check the oil, lubricant, water & break every day before the vehicle being taken for driving.
- (j) He must have practical knowledge of petrol and diesel engine working and above to locate faults and rectify minor running defects.
- (k) He must be able to change wheels and correctly inflate the tyre.
- (l) He should maintain tool kit in the vehicle.
- (m) He should keep the spare wheel/parts in the vehicle in safe custody and in good condition.
- (n) On the vehicle sent for repair etc., he would be required to maintain close coordination with workshop to get the vehicle repaired in time and keep himself abreast of the progress of repair/replacement of damaged parts etc.
- (o) The damaged/replaced parts of vehicle after repair shall be made available to the Vehicle-in-Charge of the Office.
- (p) He should maintain a date-wise record entry in respect of the repairs, cost of spare parts replaced at the time of varying out the repair.
- (q) He is responsible for timely reporting of break downs/accidents to the authorities.
- (r) He is responsible to collect the bills for repairing charges/cost of spare parts of the vehicle and submit in the office for arranging timely payment.

2. Any other work assigned by the Controlling & Supervising Officers.